

The Memorandum of Understanding (MoU)

Between

_____ ECPF and the

Department of Adult and Higher Education (DAHE)

WHEREAS, the _____ Education Consultancy and Placement Firm (ECPF) intends to render the consultancy services of placing students to various higher education programmes in recognized institutions outside Bhutan.

And

WHEREAS, the DAHE, MoE has agreed to entrust the _____ ECPF with the responsibility to provide consultancy services of placing students to various higher education programmes in recognised institutions outside Bhutan.

The two parties hereby agree to enter into the MoU on the terms and conditions given hereunder:

1.0. Obligations of the Education Consultancy and Placement Firm:

The Education Consultancy and Placement Firm (ECPF) of Bhutan shall operate as per the terms of reference for the ECPFs outlined under Terms of Reference for the ECPFs of the Guidelines for the ECPFs 2021.

2.0. Obligations of the Department of Adult and Higher Education, Ministry of Education:

The Department of Adult and Higher Education shall abide by the responsibilities and obligations delineated under Responsibilities of DAHE, MoE of the Guidelines for the ECPFs 2021.

3.0. Channel of Communication

Any other correspondence related to the day to day functioning may be exchanged between the Chief Program Officer, Quality Assurance and Accreditation Division, DAHE and the proprietor.

4.0 Amendment of the MoU

The MoU is not subject to amendment unless major changes are required due to changes in the Guidelines for ECPF 2021 or policy changes by the Royal Government of Bhutan. A new MoU will be signed if the current MoU cannot be adapted in accordance with the changes indicated above.

5.0 Penalty

In the event of breaching the agreement, MoU and the terms and conditions of the Guidelines, the concerned parties are liable for penalty as per the provisions of the Guidelines for ECPF

2021.

6.0 Termination

The MoU is not subject to termination unless the Department considers such termination necessary, and if the ECPF intends to discontinue operations. Termination of the MoU shall, however, require the ECPF to continue providing support to the students they placed until graduation. Alternatively, the ECPF may transfer the students to another ECPF.

IN WITNESS WHEREOF, the two parties mentioned above have hereunder appended their respective signatures to this present arrangement in two original copies in English.

Signed on this day the _____ of _____ 20____ in Thimphu.

For and on behalf of the Ministry of For and on behalf of ECPF
Education

Signature (*Affix legal stamp*):

Signature/s (*Affix legal stamp*):

Name: _____
Head, DAHE

Name: _____
Proponent/s

Witnessed by:

Witnessed by:

Signature (*Affix legal stamp*):

Signature (*Affix legal stamp*):

Name:.....
Chief Program Officer, QAAD

Name:.....
Staff: _____ECPF